

## Handling and Analysis of Resubmitted Samples

- 1) The resubmitted sample will be preferentially assigned to the second chemist who originally tested the item. If that chemist is no longer with the laboratory or is unavailable (i.e. on extended leave), an alternate chemist will be assigned.
- 2) The designated chemist will perform both the preliminary and GC/MS testing of the sample.
- 3) Before opening a resubmitted sample, the chemist will have a second chemist verify the condition of the original chemist's sample bag to insure that it is sealed and intact, and ok to open. Both chemists will initial the back of the lab control card, date, and note that it is intact.

If there is any question as to the bags condition or contents "Do Not Open It"

- 4) After opening the resubmitted bag, the testing chemist will document the contents of the bag on their Reporting Sheet.
- 5) POWDERS: For powder samples that are similar the chemist will retest the bags that were previously tested, including new net weights. The samples will be handled like regular powder samples and a new net weight for the entire item will be reported.
- 6) TABLETS: For Rx items such as Oxycodone, Buprenorphine, (net weight ones) the testing chemist will note the condition of the tablets. For example, there are 70 whole tablets and also 3 partial tablets in 3 small pbs. The chemist will do a net weight of the remnants of three tablets that were tested and then reseal the remnants back into the three small bags. They will then do a net weight of the 70 untested tablets and test the appropriate amount. The net weight reported will be the total of the whole and the partial tablets. The new certificate will read "the 70 tablets and 3 partial tablets were found to contain ....."
- 7) For Rx items where the net weight is not an issue (ex. Clonazepam), the chemist will document contents and then test an appropriate number of the untested units if available.
- 8) The chemist will have a technical review done by DCS, PJP, or other trained technical reviewer before sending results to the office.
- 9) For cases having many items, the chemist may want to contact the ADA handling the case, to see if testing can be minimized.

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Anyone not clear on how to proceed on a case should see the Laboratory Supervisor or a senior staff person